

WORKING DRAFT

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MEMORANDUM FOR: Director of Technical Service  
Director of SIGINT Operations  
Director of Research and Development  
Director of Development and Engineering

SUBJECT: FY 1982 RD&E Program

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1. As in past years, we have solicited and received problem statements from NFAC, DDO, DDA, NPIC. There are however, significant differences in the statements received this year.

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a. NFAC has consolidated their long-range requirements from 100+ to 27 and has ranked them from 1 to n with 1 being the highest priority NFAC requirement. Short-term requirements have been broken out and will be addressed in a separate memorandum.

b. DDO has confirmed their standing 16 problem statements and ranked them from 1 to n with 1 being the highest.

c. DDA has established a panel to consolidate their requirements and has likewise ranked their problem statements at the Directorate level.

d. NPIC has provided long-term requirements in priority order.

2. In order to match these vast improvements in customer generated problem statements it is necessary to alter our approach to proposing RD&E solutions. These changes are described in the following attachments:

a. Function of Principal Office (Attachment 1).

b. Program Plan (Attachment 2).

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You will note that in the two attachments referenced above, no provisions have been made for RD&E proposals for which there is no problem statement. However, if you feel that a limited number of such proposals warrant special attention they should be worked into separate Program Plans and forwarded with your Office submission. Proposals in the above category should list potential customers. [ ]

25X1

3. Only one copy of the problem statements is attached. Your representative to the DDS&T RD&E Working Group received three additional copies at our first FY 1982 meeting to distribute as appropriate. As was explained at that meeting, the proposed assignment to principal offices was done by the Planning Division and we expect to review your comments on this initial assignment at the next RD&E Working Group meeting. Attachment three is the revised RD&E schedule for this cycle. [ ]

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4. Your initial assessment of the implications of these outyear problems may be appropriate items to be noted in your Annual Reviews later next month. If we can be of any assistance or can clarify any points, please call.

[ ]  
Chief, Planning and Resources Staff  
O/DDS&T

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Attachments:  
As Stated

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PRINCIPAL OFFICE

The primary function of the designated Principal Office is the formulation of a comprehensive Program Plan for one or a group of Problem Statements.

It is not intended that the designation and use of Principal Offices will in anyway inhibit other interested RD&E Offices from exploring and/or responding to problem statements but rather to respond to the customer with the best RD&E solution to his problem.

The sequence of events for the Principal and Contributing Office is:

- (7 September 1979)
1. Principal Office designated.
  2. Contributing Office(s) declare interest to Principal Office.
  3. Principal Office establishes schedule for Contributing Office(s) inputs.
  4. Principal Office sets-up discussion with customer including Contributing Office(s) when elaboration or clarification of problem statements is needed.
  5. Formulation of RD&E proposals in R&D notebook format including on-going efforts.
  6. Contributing Office(s) forward input to Principal Office in RD&E notebook format.
  7. Principal Office formulates program plan by evaluating not only their own proposals but by evaluation and integrating those of the Contributing Office(s). The Program Plan will contain a prioritization of the proposals within each Program Plan from 1 to n. See the attached for the details of a Program Plan. Contributing Offices may be called for clarification, etc., but the end product is that of the Principal Office.
- (26 October 1979)
8. Principal Office forwards Program Plans to the Chief, Planning Division in RD&E notebook format.

It is up to each Principal Office to establish the dates of Items 2 through 7.

PROGRAM PLAN

A Program Plan is an integrated overview presenting the problem statement and the R&D system proposals to satisfy the problem. It consists of the following:

1. Program Plan--see attached for format and detail (Sections I thru V).
2. System/Technology Sheet(s)--R&D Notebook format.

The prioritization of the System/Technology Areas within the Program Plan will be forwarded to the customer directorate after appropriate review.

It is anticipated that as a result of the reviews that not all systems proposals for every Program Plan will be forwarded for customer ranking.

The Program Plan format will be used for the Program sheet format in the FY 1982 R&D Planning Notebook and in subsequent notebooks.



Decision Unit: As defined in the latest Program Call instructions.

Program Title: As appropriate to identify the program activity and/or the problem statement.

Principal Office: Identified with each problem statement.

Contributing Office: Any RD&E Office other than the Principal Office contributing to the solution of a problem statement.

Problem Statement: Identify by customer, customer number and title.

System or Technology Area: List the proposed systems or technology efforts that contribute to the solution of the problem statement. Show the priority of these systems as determined by the Principal Office.

Program Objective: Describe the overall intelligence or operational purpose of the program. The objective may go beyond what the systems and/or technology area efforts under the program will accomplish. Include a justification of outyear planning-wedge funding.

Systems Integration: State how the individual efforts relate to each other and how each contributes to the solution of the problem. Indicate the minimum funding required for a significant contribution to the solution of the problem.

**Schedule:**

Display the schedule on a one page graphic showing the execution span of each proposal.

**Funding:**

Show the financial accounting number (FAN) associated with the RD&E contract funds. Show the funds reflected in the FY 1981 Congressional and your proposed FY 1982 Congressional submission. If more than one FAN is involved repeat for each FAN.

FY-1982 SCHEDULE OF EVENTS (Revised)

7 September 1979	DD/S&T Guidance to S&T Office Directors on FY-1982. Problem Statements forwarded to Offices.
26 October 1979	R&D Program Plans for FY-1982 forwarded to DD/S&T.
9 November 1979	R&D Program Plans for FY-1982 to Customers.
3 December 1979	R&D Program Plans for FY-1982 ranked from 1 to n forwarded to DD/S&T from customers.
December/January	DD/S&T Develop Program Call.



25X1

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Next 3 Page(s) In Document Exempt

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